

APPLICATION FOR RENEW THE MONEY CHANGING PERMIT UNDER THE FOREIGN EXCHANGE ACT, NO. 12 OF 2017

We do hereby request for renew the money changing permit (Permit No: DFE/RD/.....) for further (-) years, in terms of the provisions of Section 4 (2) of the Foreign Exchange Act, No. 12 of 2017. The following information and documents are furnished in support of the request.

1	Name of Company				
2	Total Equity as at <latest audited date>	Minimum requirement is satisfied; Yes: <input type="checkbox"/> No: <input type="checkbox"/>	Amount as per the latest Financial Satatement Rs. (Mn)		
3	Documents (Please attach all required documents)	Category* (Please tick (✓))			
		Category A	Category B	Category C	Category D
3.1	Latest Audited Accounts/Financial statements of the company				
3.2	Affidavits for assessment of Fitness and Propriety (Annex 1)				
	1) Directors				
	2) Key Management Personnel				
3.3	Police Clearance Certificates				
	1) Directors				
	2) Key Management Personnel				
3.4	The copy of acknowledgement of receipts issued by the Director Non-Bank Supervision /Bank Supervision in respect of payment of annual license fee for year of renewal of the permit (if any)				
3.5	A copy of the SLTDA annual registration certificate with star grading				
3.6	Letter of appointment of the Compliance Officer (Annex 2)				
3.7	Previous year Compliance Report (Annex 3)				
3.8	Letter confirming the compliance with the minimum deposit target stipulated by DFE with the amount deposited				
4	Fact Sheet filled (Part B)	<input type="checkbox"/>			

* Category A : Companies exclusively engage in money changing business Category C : Hotels
 Category B : Entities regulated by CBSL other than ADs. (i.e. LSBs, LFCs) Category D : Other entities (e.g. retail chains)

We declare that we have taken note of all relevant sections of the Foreign Exchange Act No. 12 of 2017 (FEA) and the Directions issued thereunder and express our willingness to continuously comply with all applicable requirements of the same and we affirm that the particulars stated in this application have been verified, are complete in all aspects and that the particulars to our knowledge and belief is true and accurate.

Date:

.....
 (Signature of the Director & Common seal of the company)

For official use of DFE

Observations of DFE (if there any)

All the information/documents checked and submitted for recommendation

.....

Checked by /Date

Recommended /Not Recommended to renew the permit until

.....

Recommending Officer /Date

Approved / Not Approved

.....

Approving Officer /Date

Fact Sheet

1	(a) Name of Company		(b) Registered Number under the Companies Act		(c) Date of incorporation			
2	(a) Date of First Permit (DD/MM/YY)		(b) Permit Number					
3	(a) Date of Currnt Permit (DD/MM/YY)		(b) Permit Number					
4	Company structure approved by the board of directors reflecting the position in the group if a company is a group of company* (*may use a separate sheet)							
5	Permitted activities							
	a) Buy	<input type="checkbox"/>						
	b) Sell	<input type="checkbox"/>						
	c) Exchange	<input type="checkbox"/>						
6	Registered Address							
7	Address of business location	City						
		District						
		Telephone						
		Fax						
		E-Mail						
		Web Site						
8	(a) Number of Branches (b) Branch addresses	Branch	City	District	Telephone	E-Mail	Fax	Web Site
		1)						
		2)						
		3)						
		4)						
		5)						
9	Financial Year ends on	31st December <input type="checkbox"/>	31st March <input type="checkbox"/>	Other <input type="checkbox"/>				
10	Secretary of the Company	Name:						
		Address:						
11	Details of the Auditor	Name						
		Address						
		TP:	Fax:	Email:				
12	Name (s) of Banker (s)	1)	A/C #					
		2)	A/C #					
		3)	A/C #					
		4)	A/C #					
		5)	A/C #					
13	Stated Capital as at <latest audited date>	Rs. ... Mn						
15	Name(s) of Board of Directors	Residential Address	National Identity Card Number / Passport Number	Date of appointment to the applicant company	Details of the any other Money changing businesses of the Director	Mobile number		
	1)							
	2)							
	3)							
	4)							
16	Geographical Coverage (Province Wise)	Western <input type="checkbox"/>	North Western <input type="checkbox"/>	Northern <input type="checkbox"/>	Southern <input type="checkbox"/>	Central <input type="checkbox"/>	Other <input type="checkbox"/>	
17	Diversified Activities	Gold / travel etc ...						
18	CCTV information							
	URL:		Username:		Password:			